

Summary of Current Projects

PPMO-0040 Unit Security Contact Request Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Gloria Keeley, Michael Hites

Goal: Reduce amount of time spent developing requests for access to administrative applications while ensuring appropriate access was requested.

Status: Finishing up the re-planning effort for this project, while coordinating a similar effort with smaller scope for AITS (WR-BPI-0033). Resulting improvements from that effort will be fed into this project. An approved project charter is expected in the next month.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
12/2/13	12/30/16	G	G	G	G

PPMO-0042 AITS Change Request Submission and Preparation Process Improvement [UA]

Sponsor(s): Nyle Bolliger

Goal: Reduce the number of change requests deemed high-priority due to late submission, late approval, and insufficient preparation.

Status: A subset of the project team has been working on creating an action plan to implement the proposed solutions.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
1/6/14	4/25/16	G	G	G	G

PPMO-0045 Banner HR Configuration Management Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Maureen Parks, Michael Hites

Goal: Develop a more efficient process for managing HR configurations in Banner while minimizing risk of adverse changes to Banner and downstream systems (e.g., Nessie, New Hire, HR Frontend, NOA, etc.).

Status: Phase 1 process mapping continues. 13 of the 18 processes have been mapped so far.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
5/5/15	6/30/16	G	G	G	G

Summary of Current Projects

PPMO-0048 College of Dentistry Point-of-Service Management Process [UIC]

Sponsor(s): G. William Knight, John Frizzell, Dr. Susan Rowan

Goal: Reduce patient accounts receivable by increasing its accuracy of claim submissions and collections from patients and insurance companies.

Status: Preparations are being made to launch Phase III - Patient Clinic Check-In in January. Also, Core team will present Phase I Recommendations to Dean in January.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
10/14/14	8/1/16	G	G	Y	G

PPMO-0050 Employee Off-boarding Procedures Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Gloria Keeley, Patrick M. Patterson, Tony Kerber, Maureen Parks

Goal: Create an effective off-boarding process that terminates enterprise access and stops payroll in a timely manner following an employee's separation.

Status: The charter was approved in mid-December and the project will officially kick-off in January.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
4/30/15	7/1/16	G	G	G	G

PPMO-0052 Public Employee Disability & Benefits Acts Process Creation [UA,UIC,UIS,UIUC]

Sponsor(s): James Davito, Kassaundra Hester

Goal: Design an efficient process to ensure University compliance with the Illinois Public Employee Disability Act and the Illinois Public Safety Employee Benefits Act.

Status: The team is working on the Public Employee Disability Act (PEDA) process tasks and action items and began discussing the Public Safety Employee Benefits Act (PSEBA) process. The team completed work on the PEDA adjustments for the tax year 2015 and will identify adjustments for the previous 3 tax years. The team awaits a decision from the Legal department to determine what signals the starting point of the PSEBA process.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
3/30/15	4/30/16	G	G	G	G

Summary of Current Projects

PPMO-0053 Faculty Interactions with Corporations Analysis [UA,UIUC]

Sponsor(s): Mark Nolan, David Richardson, Michael McClintick, Gloria Keeley

Goal: Develop a process and systems to more effectively track University interactions with corporations.

Status: Continued working sessions to analyze the data and better understand the processes for creating corporate records within University systems. Have scheduled small group sessions to discuss initial findings and develop overall goal of the project.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
7/1/15	12/30/16	G	G	G	G

PPMO-0057 Annual Sabbatical Leave Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Sandy Jones, Jessica Mette, Natalie Taylor, DeeDee Williams, Angela Yudt

Goal: Streamline the annual Sabbatical Leave process for all three campuses of the University of Illinois, reducing lead time, providing quicker transmission and ease of access, and more expedient reporting and tracking.

Status: Initiate planning effort for this project on January 5, 2016. Desire is to have something complete before Spring 2017 in order to provide units with training and testing of process before Summer 2017.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
1/5/16	7/29/16	G	G	G	G

Summary of Upcoming Approved Projects

PPMO-0054 The Graduate College Graduation Certification Process Improvement [UIUC]

Sponsor(s): Allison McKinney

Goal: Streamline the Graduation Certification Process at the Graduate College, reducing the amount of time required by both Graduate Student Academic Services auditors and graduate department/program certifiers.

Status: Project approved during the September 23, 2015 Business Process Advisory Group meeting. Initial planning discussions have started and this project will likely start in February 2016. Allison McKinney has replaced Jodi Miller as Project Sponsor.

Requirements: Expected duration of 6 months with a BPI Facilitator (20%). Expected involvement of team is 1-2 hours/week for the 6 month duration.

PPMO-0055 Capital Project Planning and Reporting Process Improvement [UIUC]

Sponsor(s): Helen Coleman, John Rossi, Matthew Tomaszewski

Goal: Develop a set of business processes that would guide the development of a tool for collecting, analyzing, and reporting on capital projects.

Status: Project approved during September 23, 2015 meeting of the Business Process Advisory Group. Initial planning discussions have started and project will likely start in January 2016.

Requirements: Expected duration of 6 months with a BPI Facilitator (20%) and a BPI Business Analyst (10%). Expected involvement of team is 1-2 hours/week for the 6 month duration.

PPMO-0058 OPRS Protocol Application Process Improvement [UIUC]

Sponsor(s): Anita Balgopal

Goal: Increase office efficiency by improving customer service, decreasing turnaround time, and decreasing investigator burden.

Status: Project approved during December 9, 2015 meeting of the Business Process Advisory Group. Initial planning discussions will start in late Q3 FY16.

Requirements: Expected duration of 6 months with a BPI Facilitator (25%). Expected involvement of team is 2-4 hours/week for the 6 month duration.

Summary of Recently Completed Work Requests

WR-BPI-0028 Information Trust Institute Core Process Analysis [UIUC]

Sponsor(s): Dixie Heath

Goal: Assist the Information Trust Institute (ITI) on the Urbana campus with documenting their core processes and facilitate discussions around streamlining processes.

Date Completed 1/4/16

Outcome: BPI Facilitator produced a report documenting the project methodology, the issues with the identified processes, and the suggested solutions. This report was presented to the Project Sponsor and her boss. The Project Sponsor will discuss the report with her peers to facilitate implementing some improvement suggestions.

Summary of Current Work Requests

WR-BPI-0029 Office of Governmental Relations CRM Analysis [UA]

Sponsor(s): Jennifer Creasey

Goal: Assist the Office of Governmental Relations and the University of Illinois Foundation with analyzing and developing a process for maintaining contacts and relationships.

Status: Met with sponsor and collected information regarding desired process and data requirements. Currently preparing a document to summarize requirements, which will then be used to discuss next steps.

WR-BPI-0031 Undergraduate Advising Resource Center [UIC]

Sponsor(s): Eileen Doran

Goal: Provide guidance and assistance to the Student Success Initiative "Collaboration in Advising" project team, tasked with providing a more comprehensive advising experience for UIC students through increased collaboration and communication.

Status: Upon receipt of draft Customized Training Agreement from project requestor, team will finalize details and proceed with custom training.

WR-BPI-0032 Athletics Ticket Reservation for Administration Process Analysis [UA]

Sponsor(s): Michael Devocelle

Goal: Assist the Office of the President with analyzing their process for reserving athletic tickets for the Board of Trustees, Office of Government Relations, University of Illinois Foundation and the Alumni Association.

Status: Continued meeting with the President's Office and DIA to develop an accurate view of the process. Started discussions on future state that will continue through January.

WR-BPI-0033 AITS Access Request and Review Process Analysis [UA]

Sponsor(s): Michael Hites

Goal: Coordinate the analysis and improvement effort for the AITS Access Request and Review process. Results will be fed into PPMO-0040 Unit Security Contact Request Process Improvement project.

Status: Have worked with individual teams at AITS to define the standard roles needed. Once defined and agreed upon, team leads are instructed on how access should be requested and given a preview of how the annual review process will work. We will also be conducting working sessions with various managers within AITS to define the most appropriate individuals to serve in the USC role going forward.

Summary of Current Work Requests

WR-BPI-0034 Identity and Access Management Project Processes Improvement [UA,UIS,UIUC]

Sponsor(s): Kelly Block

Goal: Facilitate lessons learned sessions with the Identity and Access Management teams from the first two go-live events, including representatives from UIS and UIUC.

Status: Summary document reviewed with sponsor and team meeting to be held first week in January to discuss potential improvements to the process.