

Summary of Current Projects

PPMO-0040 Unit Security Contact Request Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Gloria Keeley, Michael Hites

Goal: Reduce amount of time spent developing requests for access to administrative applications while ensuring appropriate access was requested.

Status: Finishing up the re-planning effort for this project, while coordinating a similar effort with smaller scope for AITS (WR-BPI-0033). Resulting improvements from that effort will be fed into this project. An approved project charter is expected by end of December.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
12/2/13	12/30/16	G	G	G	G

PPMO-0042 AITS Change Request Submission and Preparation Process Improvement [UA]

Sponsor(s): Nyle Bolliger

Goal: Reduce the number of change requests deemed high-priority due to late submission, late approval, and insufficient preparation.

Status: The project team has been working on the To-Be process flow for the release management process. The project team has started documenting the technical information necessary to release a change into production.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
1/6/14	4/25/16	G	G	G	G

PPMO-0045 Banner HR Configuration Management Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Maureen Parks, Michael Hites

Goal: Develop a more efficient process for managing HR configurations in Banner while minimizing risk of adverse changes to Banner and downstream systems (e.g., Nessie, New Hire, HR Frontend, NOA, etc.).

Status: Phase 1 process mapping continues. 10 of the 18 processes have been mapped so far.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
5/5/15	6/30/16	G	G	G	G

Summary of Current Projects

PPMO-0048 College of Dentistry Point-of-Service Management Process [UIC]

Sponsor(s): G. William Knight, John Frizzell, Dr. Susan Rowan

Goal: Reduce patient accounts receivable by increasing its accuracy of claim submissions and collections from patients and insurance companies.

Status: The second phase (registering patients) is complete. Solutions are being processed and preparations are being made to launch Phase III - Patient Clinic Check-In in January.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
10/14/14	8/1/16	G	G	Y	G

PPMO-0050 Employee Off-boarding Procedures Process Improvement [UA,UIC,UIS,UIUC]

Sponsor(s): Gloria Keeley, Patrick M. Patterson, Tony Kerber, Maureen Parks

Goal: Create an effective off-boarding process that terminates enterprise access and stops payroll in a timely manner following an employee's separation.

Status: Presenting revised project charter to sponsors on December 10th, with the goal of initiating project after start of the new year.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
4/30/15	6/10/16	G	G	G	G

PPMO-0052 Public Employee Disability & Benefits Acts Process Creation [UA,UIC,UIS,UIUC]

Sponsor(s): James Davito, Kassaundra Hester

Goal: Design an efficient process to ensure University compliance with the Illinois Public Employee Disability Act and the Illinois Public Safety Employee Benefits Act.

Status: The team completed the Public Employee Disability Act (PEDA) process workflow and identified tasks and action items to be completed to implement the process workflow, which were reviewed and approved by the team sponsors. The team will begin to work on the tasks and action items while continuing to work on how to handle adjustments to prior year benefits for employees on PEDA, mainly focusing on how to handle the tax year 2015. The team began discussing the Public Safety Employee Benefits Act (PSEBA) process.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
3/30/15	4/30/16	G	G	G	G

Summary of Current Projects

PPMO-0053 Faculty Interactions with Corporations Analysis [UA,UIUC]

Sponsor(s): Mark Nolan, David Richardson, Michael McClintick, Gloria Keeley

Goal: Develop a process and systems to more effectively track University interactions with corporations.

Status: Continued working sessions to analyze the data and better understand the processes for creating corporate records within University systems. Have scheduled small group sessions to discuss initial findings and develop overall goal of the project.

Start	Finish	Overall Status	Budget Status	Schedule Status	Barrier Status
7/1/15	12/30/16	G	G	G	G

Summary of Upcoming Approved Projects

PPMO-0054 The Graduate College Graduation Certification Process Improvement [UIUC]

Sponsor(s): Allison McKinney

Goal: Streamline the Graduation Certification Process at the Graduate College, reducing the amount of time required by both Graduate Student Academic Services auditors and graduate department/program certifiers.

Status: Project approved during the September 23, 2015 Business Process Advisory Group meeting. Initial planning discussions have started and this project will likely start in February 2016. Allison McKinney has replaced Jodi Miller as Project Sponsor.

Requirements: Expected duration of 6 months with a BPI Facilitator (20%). Expected involvement of team is 1-2 hours/week for the 6 month duration.

PPMO-0055 Capital Project Planning and Reporting Process Improvement [UIUC]

Sponsor(s): Helen Coleman, John Rossi, Matthew Tomaszewski

Goal: Develop a set of business processes that would guide the development of a tool for collecting, analyzing, and reporting on capital projects.

Status: Project approved during September 23, 2015 meeting of the Business Process Advisory Group. Initial planning discussions have started and project will likely start in January 2016.

Requirements: Expected duration of 6 months with a BPI Facilitator (20%) and a BPI Business Analyst (10%). Expected involvement of team is 1-2 hours/week for the 6 month duration.

Summary of Recently Completed Work Requests

WR-BPI-0030 College of Engineering Facilities Management Process Analysis [UIUC]

Sponsor(s): Greg Larson

Goal: Assisting the College of Engineering with analyzing and documenting their facilities management work order process.

Date Completed 11/30/15

Outcome: Mapped the current state of the College of Engineering Facilities Management process. Collected information and issues on the current state and facilitated discussions on potential improvements. In an effort to provide greater impact to the campus, worked with project sponsor and others to incorporate the identified potential improvements into a new project looking at developing a campus-wide process for managing facility work orders and capital project proposals.

Summary of Current Work Requests

WR-BPI-0028 Information Trust Institute Core Process Analysis [UIUC]

Sponsor(s): Dixie Heath

Goal: Assist the Information Trust Institute (ITI) on the Urbana campus with documenting their core processes and facilitate discussions around streamlining processes.

Status: BPI Facilitator produced a report documenting the project methodology, the issues with the identified processes, and the suggested solutions. This report was presented to the Project Sponsor and her boss. The Project Sponsor has scheduled a meeting to discuss the report with her peers to facilitate implementing some improvement suggestions.

WR-BPI-0029 Office of Governmental Relations CRM Analysis [UA]

Sponsor(s): Jennifer Creasey

Goal: Assist the Office of Governmental Relations and the University of Illinois Foundation with analyzing and developing a process for maintaining contacts and relationships.

Status: Met with sponsor and collected information regarding desired process and data requirements. Currently preparing a document to summarize requirements, which will then be used to discuss next steps.

WR-BPI-0031 Undergraduate Advising Resource Center [UIC]

Sponsor(s): Eileen Doran

Goal: Provide guidance and assistance to the Student Success Initiative "Collaboration in Advising" project team, tasked with providing a more comprehensive advising experience for UIC students through increased collaboration and communication.

Status: Working closely with Joey Volpe to complete and finalize a Customized Training Agreement.

WR-BPI-0032 Athletics Ticket Reservation for Administration Process Analysis [UA]

Sponsor(s): Michael Devocelle

Goal: Assist the Office of the President with analyzing their process for reserving athletic tickets for the Board of Trustees, Office of Government Relations, University of Illinois Foundation and the Alumni Association.

Status: Met with key individuals to map the existing process. Will facilitate a review session on December 1st and then will work with team to identify opportunities for improvement and assist with mapping desired future state.

Summary of Current Work Requests

WR-BPI-0033 AITS Access Request and Review Process Analysis [UA]

Sponsor(s): Michael Hites

Goal: Coordinate the analysis and improvement effort for the AITS Access Request and Review process. Results will be fed into PPMO-0040 Unit Security Contact Request Process Improvement project.

Status: Have worked with individual teams at AITS to define the standard roles needed. Once defined and agreed upon, team leads are instructed on how access should be requested and given a preview of how the annual review process will work. In January, we will be conducting working sessions with various managers within AITS to define the most appropriate individuals to serve in the USC role going forward.

WR-BPI-0034 Identity and Access Management Project Processes Improvement [UA,UIS,UIUC]

Sponsor(s): Kelly Block

Goal: Facilitate lessons learned sessions with the Identity and Access Management teams from the first two go-live events, including representatives from UIS and UIUC.

Status: Team conducted four out of six feedback sessions on "How to Improve the IAM Project Process." Final meetings scheduled to be completed by first week in December with summary report by end of December.