

UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

August 13, 2015

Michael Austin
Granite Financial
PO Box 215077
Auburn Hills, MI 48321
maustin@granitefinancialonline.com

Re: FOIA 15-652

Dear Mr. Austin:

I write to respond to your Freedom of Information request dated August 6, 2015, and received in my office on August 7, 2015, in which you requested:

“A list of all uncashed checks, warrants or electronic payments issued by the University or College, **through today’s date**, which are currently uncashed. The payee name, check or warrant number, date of issuance and the dollar amount of each uncashed check/warrant/ electronic payment, issuing agency or department name or code that issued the check/warrant/ electronic payment is requested for all records. Payee addresses are requested; but not required.”

The University of Illinois now makes a standardized subset of this data available in an Excel spreadsheet. This sheet contains the issue dates, payee names, addresses and amounts due for all unclaimed or outstanding checks over \$500.00 that have not been escheated to the state unclaimed property office and which were not being reissued when the report was run.

The report excludes checks to private citizens.

This is a public document and, if printed, would number 6 pages.

The files provided to you are in XLS format. Because this file type allows for editing of the included data, we ask that prior to opening the files you accept responsibility for accurate dissemination of this information and agree that no manipulation of the file that results in falsification of the information will occur.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

Per 5ILCS 140/9.5(b), you have a right, under the law, to seek a review of your status as a commercial requestor by the Public Access Counselor in the Office of the Attorney General. They may be reached by phone at 217-782-1396, by email to publicaccess@atg.state.il.us, or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

Office for University Relations

Urbana • 108 Henry Administration Building • MC 370 • 506 South Wright Street • Urbana, IL 61801 • (217) 333-6400 • Fax (217) 333-5733
Chicago • 414 Administrative Office Building • MC 971 • 1737 West Polk Street • Chicago, IL 60612-7228 • (312) 996-3772 • Fax (312) 996-1836

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy
Executive Director
and Chief Records Officer