

August 5, 2015

Johnathan Hettinger The News-Gazette jhettinger@news-gazette.com

Re: FOIA 15-604

Dear Mr. Hettinger:

I write to respond to your Freedom of Information request of July 22, in which you requested:

"all documents used to track food purchased, prepared, served and thrown away within the University housing food service for the month of April 2015. This should include daily tracking forms for each type of food and any weekly or monthly tracking documents. I would also like the two most recent annual budgets for food service operations."

Information responsive to your request is available and attached. These are public documents numbering 83 pages.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to publicaccess@atg.state.il.us, or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy Executive Director and Chief Records Officer