

# UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

May 11, 2015

Mr. Jeffrey London  


Re: FOIA Request 15-281

Dear Mr. London:

I write to respond to your Freedom of Information request dated and received in my office on April 15, 2015, in which you requested the following information:

“...a copy of the lists of University of Illinois Urbana-Champaign-Chicago-Springfield’s outstanding and stale dated checks...”

Specifically, I am seeking records of outstanding and stale dated checks that were originally issue to companies, organizations and individuals by University of Illinois Urbana-Champaign-Chicago-Springfield. For each of these outstanding and stale dated checks, I am requesting the name of the corporate vendor, organization or individual, the warrant number, the date of issue and the dollar amount.”

As noted in prior responses to requests for this data, the University now makes a standardized subset of this data available in an Excel spreadsheet. This sheet contains the issue dates, payee names, addresses and amounts due for all unclaimed or outstanding checks over \$500.00 that have not been escheated to the state unclaimed property office and that were not being reissued when the report was run. The report excludes checks to private citizens.

This is a public document and, if printed, would number 5 pages.

The files provided to you are in XLS format. Because this file type allows for editing of the included data, we ask that prior to opening the files you accept responsibility for accurate dissemination of this information and agree that no manipulation of the file that results in falsification of the information will occur.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to [publicaccess\[at\]g.state.il.us](mailto:publicaccess[at]g.state.il.us), or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy  
Executive Director  
and Chief Records Officer