

## 2015 IT Governance Planning Summit Scribe Sheet

### Group Breakout 2

#### The Role of a Scribe

A scribe:

- Captures and records the proceedings of the breakout sessions to assure the group can accomplish their goals.
  - Documents what is discussed during the workgroup sessions.
  - Helps the group create lists of important points.
  - Summarizes the issues from time to time as to ensure they are documented correctly.
  - Documents all issues, ideas, solutions, and resolutions provided by the workgroup.
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1. **What are the strategic priorities for your organization? How does IT help you accomplish these priorities? What role does ITG play in accomplishing these organizational and IT goals?**

**2. Re-examine the ITG charge/chapter relative to the campus planning process. Are we operating as designed? Is there a need to refocus in any areas? What steps are needed for change?**

**3. How do we measure the success of ITG initiatives that support the strategic plan?**