

# UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

November 26, 2014

Phyllis Tate

Re: FOIA 14-781

Dear Ms. Tate:

I write to respond to your Freedom of Information request of November 19, in which you requested:

“the Official Job Announcement for the Human Resources Associate position posted on the Human Resources Job board during April 2012-May 2012.

This request is for the job announcement identifying an open position for the employment title of Human Resources Associate. It is NOT a copy of the proposed or modified job duties/responsibilities under this classification.

The unit was the Office of Equal Opportunity and Access.”

Information responsive to your request is available and attached. These are public documents numbering 2 pages. Please note, this information was uploaded to the HireTouch system on March 28, 2012, not during April or May of 2012.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us), or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy  
Executive Director  
and Chief Records Officer

Office for University Relations

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