

UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

August 7, 2014

Michael Carlucci
MCL Associates, Inc.
311 Village Green North
Suite C6
Plymouth, MA 02360
Mclq@aol.com

Re: FOIA Request #14-494

Dear Mr. Carlucci:

I write to respond to your Freedom of Information request of July 15, 2014, and received in my office on that date, in which you requested the following information:

“...a listing of all uncashed checks that are 6 months and older with a dollar amount greater than \$5,000. The list should include payee name, address, issue date, check number, and dollar amount.”

The University now makes a standardized subset of this data available in an Excel spreadsheet. This sheet contains the issue dates, payee names, addresses and amounts due for all unclaimed or outstanding checks over \$500.00 that have not been escheated to the state unclaimed property office and that were not being reissued when the report was run. The report excludes checks to private citizens. The University updates this spreadsheet quarterly and it will be made available to the public upon request.

This is a public document and, if printed, would number 5 pages.

The files provided to you are in XLS format. Because this file type allows for editing of the included data, we ask that prior to opening the files you accept responsibility for accurate dissemination of this information and agree that no manipulation of the file that results in falsification of the information will occur.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to publicaccess@atg.state.il.us, or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy
Executive Director
and Chief Records Officer