

UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

July 9, 2014

Dr. Andrew Scheinman
Scheinman Law
ascheinman@scheinmanlaw.com

Re: FOIA Request 14-324

Dear Dr. Scheinman:

I write to respond to your Freedom of Information request dated May 7, 2014 and received in my office on May 8, 2014, in which you requested:

- “1. Please provide me with an answer to the following question: does the UI have *any* standard procedures, whether written or oral, that it follows in responding to FOIAs?
2. I repeat #1 and ask that, if the answer is yes, that I be provided with either copies of all such documents or reference to a site or sites where I may obtain these documents.”

Information responsive to your request is available and attached. This is a public document numbering 1 page.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to [publicaccess\[at\]g.state.il.us](mailto:publicaccess[at]g.state.il.us), or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have any questions, please address them to the attention of Ms. Laura Clower, Associate University Counsel, at clower@uillinois.edu.

Sincerely,

Thomas P. Hardy
Executive Director
and Chief Records Officer

cc: Laura Clower, Assoc. Univ. Counsel