

# UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

July 25, 2014

Dan Boris

[dlboris@seiu73.org](mailto:dlboris@seiu73.org)

Re: FOIA Request 14-438

Dear Mr. Boris:

I write to respond to your Freedom of Information request dated and received in my office on June 17, 2014, in which you requested:

“This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140. Please provide copies of:

1. A list, preferably in spreadsheet format, from December 1, 2012 to December 1, 2013, of University of Illinois civil service employees, including job titles, organizational department and business unit, any leaves or breaks in employment, including the dates of leave, and the reason for leave, (i.e. accrued benefit time like personal, vacation or sick days, FMLA, leave due to workplace injury, etc.), and the number of hours worked by each employee during the reporting period.
2. A list, preferably in spreadsheet format, from December 1, 2011 to December 1, 2012, of University of Illinois civil service employees, including job titles, organizational department and business unit, any leaves or breaks in employment, including the dates of leave, and the reason for leave, (i.e. accrued benefit time like personal, vacation or sick days, FMLA, leave due to workplace injury, etc.), and the number of hours worked by each employee during the reporting period.
3. A list, preferably in spreadsheet format, from December 1, 2010 to December 1, 2011, of University of Illinois civil service employees, including job titles, organizational department and business unit, any leaves or breaks in employment, including the dates of leave, and the reason for leave, (i.e. accrued benefit time like personal, vacation or sick days, FMLA, leave due to workplace injury, etc.), and the number of hours worked by each employee during the reporting period.”

Per your email of June 25, 2014, you amended your request to eliminate “the hours worked by each employee during the reporting period” and receive full time or part time information instead, and agreed to a response date of July 25, 2014.

Information responsive to your request is available and attached in 5 Excel spreadsheets. These are public documents and would, if printed, number 1830 pages. Because the XLS file type allows for editing of the included data, we ask that prior to opening the files you accept responsibility for accurate dissemination of this information and agree that no manipulation of the file that results in falsification of the information will occur.

Office for University Relations

Urbana • 506 South Wright Street • Urbana, IL 61801 • (217) 333-6400 • Fax (217) 333-5733  
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Please note, the FTE column should be interpreted as follows: 1.0 = full time; anything less than 1.0 is part-time. Additionally, there are two separate files showing Leave information. The first file shows FMLA for the three year time period and the second shows all other types of Leaves.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us), or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy  
Executive Director  
and Chief Records Officer