

# UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

May 7, 2014

Dr. Andrew Scheinman  
Scheinman Law  
ascheinman@scheinmanlaw.com

Re: FOIA 14-222

Dear Dr. Scheinman:

I am responding to your letter dated and received in our office on April 8, 2014, under the Freedom of Information Act in which you request:

- “1. Please provide me with all internal documents of the UIUC FOIA office providing the UIUC FOIA office procedure(s) for determining whether it is appropriate to make redactions or withholdings of FOIA requests based on Illinois FOIA exemptions and, if appropriate, the process for making those redactions or withholdings.
2. Please provide me with all UIUC FOIA office documents governing whether the UIUC FOIA office may contact any FOIA filer to obtain personal information from that filer and, if contact is allowed, when and what may be requested.
3. As for #2, but limited to any/all documents specifically related to media FOIA filings and any special procedures or limitations on what may be requested of such filers.
4. As for 1-3 but guidance documents on these points from the State of Illinois, rather than internally generated within the UIUC FOIA office.”

The University is not in possession of any documents responsive to your request. Guidance from the State of Illinois regarding exemptions can be found in the FOIA itself, which is available at: <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=85&ChapterID=2>.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us), or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have any questions, please address them to the attention of Ms. Laura Clower, Associate University Counsel, at [clower@uillinois.edu](mailto:clower@uillinois.edu).

Sincerely,

Thomas P. Hardy  
Executive Director  
and Chief Records Officer

cc: Laura Clower, Assoc. Univ. Counsel