

UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

May 29, 2014

Richard Laugesen


Re: FOIA #14-329, 14-330, 14-331

Dear Mr. Laugesen:

I write to respond to your three Freedom of Information requests of May 9, 2014, and received in my office on that date, in which you requested:

“...information concerning all full time (i.e. employees with an FTE of .51 or greater as a faculty member) tenured and tenure-track faculty at the Urbana-Champaign campus of the University of Illinois who will be working there during **all or part of the Summer Term 2014**. Please exclude all faculty members of the College of Law, Medicine at UIUC, and the College of Veterinary Medicine.

...information concerning all full-time (i.e., employees who have .51 or greater appointment as a faculty member) non-tenure-track faculty at the Urbana-Champaign campus of the University of Illinois who will be working there during Summer Session 1, 2014. Please exclude all faculty members of the College of Law, Medicine at UIUC, and the College of Veterinary Medicine.

...information concerning all full-time (i.e., employees who have .51 or greater appointment as a faculty member) non-tenure-track faculty at the Urbana-Champaign campus of the University of Illinois who will be working there during all or part of Summer Term, 2014. Please exclude all faculty members of the College of Law, Medicine at UIUC, and the College of Veterinary Medicine.”

On May 16, 2014, we advised that the data for Summer 2014 is incomplete as not all jobs have been entered into the University record system and asked that you let us know if partial or incomplete information would satisfy your request. In a May 21, 2014, email you advised that this information would be acceptable. You also asked that:

“..if responsive documents exist apart from those in the "University record system", such as any records from which the University will gather information to input into the "University record system," then I request that these documents be provided to me as well.”

Information responsive to your request is available and attached. These are public documents and would, if printed, number 9 pages.

Office for University Relations

Urbana • 506 South Wright Street, MC 370 • Urbana, IL 61801 • (217) 333-6400 • Fax (217) 333-5733
Chicago • 1737 West Polk Street, MC 971 • Chicago, IL 60612 • (312) 996-3772 • Fax (312) 996-1836

As you are aware, this information may be incomplete and any use should note this limitation. For the purposes of this report, Summer Term employment was determined by start/effective and end dates of the summer appointment.

The data provided for #329 shows summer jobs for full time (51%+) T/TT faculty. The determination of full time is based on the regular job (9/12), which means the report includes faculty with a less than 51% summer appointment if the faculty is otherwise full time.

Request #14-330, for Summer Session I data, appears to be a subset of request #14-331. There is no function in the University records system to create a report showing only this data. Accordingly, a report has been produced listing all Summer Term non-tenure track faculty. The term can be determined by using the listed effective date and job end date.

Finally, records responsive to your additional request, for "responsive documents ... apart from those in the "University record system", such as any records from which the University will gather information to input into the "University record system," cannot be located in University central files. To search for these records would be unduly burdensome to collect as it would require a search of all University departments and units. If there is a specific document you are looking for, please let us know and we will process the request.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

You have a right, under the law, to seek a review of this response by the Public Access Counselor (PAC) in the Office of the Attorney General. The PAC may be reached by phone at 217-782-1396, by email to publicaccess@atg.state.il.us, or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy
Executive Director
and Chief Records Officer