

UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

April 29, 2014

Timothy C. Goodyear
Manager
JMS Advisory Group, LLC
3101 Towercreek Parkway
Suite 400
Atlanta, Georgia 30339
tgoodyear@jmsadvisors.com

Re: FOIA Request #14-188

Dear Mr. London:

I write to respond to your Freedom of Information request of March 31, 2014, and received in my office on that date, in which you requested the following information:

“...a copy of any and all of the University of Illinois Outstanding/Stale Dated check lists, which may also be known as Limited Payability Cancellation reports of refunds and credits; specifically undeliverable checks for individuals, businesses or individuals. The preferred format for this would be in an electronic or Excel based format. Please include the payee name, check number, amount, issue date, and last known address when possible.”

The University now makes a standardized subset of this data available in an Excel spreadsheet. This sheet contains the issue dates, payee names, addresses and amounts due for all unclaimed or outstanding checks over \$500.00 that have not been escheated to the state unclaimed property office and which were not being reissued when the report was run. This report does not include checks issued to private citizens.

This is a public document and, if printed, would number 5 pages.

The files provided to you are in XLS format. Because this file type allows for editing of the included data, we ask that prior to opening the files you accept responsibility for accurate dissemination of this information and agree that no manipulation of the file that results in falsification of the information will occur.

Per 5ILCS 140/9.5(b), you have a right, under the law, to seek a review of your status as a commercial requestor by the Public Access Counselor in the Office of the Attorney General. They may be reached by phone at 217-782-1396, by email to publicaccess@atg.state.il.us, or by postal mail at the Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706. You also have the right to seek judicial review under section 11 of this Act.

Should you wish to inspect or receive a physical copy of these documents, please call Melanie Kuehn at the phone number below and she will provide you with all necessary details.

If you have questions for our office, please contact 217-333-6400.

Sincerely,

Thomas P. Hardy
Executive Director
and Chief Records Officer

